



OFFICE OF THE REGISTRAR

Re-Opening Academic Calendar 2020/21 (2013 EC)

Phase 1: Graduating Classes Starting from Nov. 9 – Dec. 18/2020 (40 days)

Date	Activity
Nov. 9 (Mon.) – Nov. 10 (Tue.)	Re-registration of graduating class student
Nov. 11 (Wed.)	• 1st day of classes, Phase 1 • Late Registration for graduating students • Last Date for posting Class Schedules for graduating regular and evening classes.
Nov. 16 (Mon)	Add and Drop/ Regular and Evening
Nov. 20 (Fri)	• Deans Submit First Semester Final Teaching Load Report and Academic Staff Statistics to the Office of the Academic Staff Affairs. • Last date to drop courses regular/evening
Nov. 27 (Fri)	• Office of the Registrar Reports Phase 1 Enrolment Statistics & Classroom Utilization to the Offices of the President & AVP. • The Office of the Academic Staff Affairs Reports Phase 1 Academic Staff List to the Offices of the President & AVP.
Exam period for Phase 1	
Dec. 9 (Wed.) – Dec. 15 (Tue.)	Examination Period
Dec. 17 (Thu.)	Last Date for Submitting Grades to the College/School/ Institute Registrar Units
Dec. 18	Last Date for Reporting to the Office of the Registrar List of first Semester Graduating Students

Phase 2: Non-Graduating 3rd Year and Above Classes Dec. 21 – Feb. 3/2021 (45 days)

Date	Activity
DEC. 21 (Mon.) – Dec 22 (Tue.)	Re-registration of graduating class student
Dec. 23 (Wed.)	• 1st day of classes, Phase 2 • Late Registration for Year III and above students • Last Date for posting Class Schedules for Year III and above regular and evening classes.
Dec. 28 (Mon) – Jan. 01 (Fri.)	Add and Drop/ Regular and Evening
Jan. 8 (Fri)	• Deans Submit First Semester Final Teaching Load Report and Academic Staff Statistics to the Office of the Academic Staff Affairs. • Last date to drop courses regular/evening
Jan. 15 (Fri)	• Office of the Registrar Reports Phase 2 Enrolment Statistics & Classroom Utilization to the Offices of the President & AVP. • The Office of the Academic Staff Affairs Reports Phase 2 Academic Staff List to the Offices of the President & AVP.
Exam period for Phase 2	
Jan 25 (Mon.) – Jan 31 (Sun.)	Examination Period
Feb. 1 (Mon.)	Last Date for Submitting Grades to the College/School/ Institute Registrar Units
Feb. 3/2021 (Wed.)	Last Date for Reporting to the Office of the Registrar List of first Semester Graduating Students

Phase 3: First and Second year students Feb. 8 – Apr. 9/2021 (61 days)

Date	Activity
Feb. 08 (Mon.) – Feb. 09 (Tue.)	Re-registration of Year 1 and Year 2 students
Feb. 10 (Wed.)	• 1st day of classes, Phase 3 (Supplementary Semester for Year 1 and Year 2 students) • Late Registration for Year III and above students • Last Date for posting Class Schedules for Year III and above regular and evening classes.
Feb. 15 (Mon.) – Feb. 19 (Fri.)	Add and Drop/ Regular and Evening
Feb. 26 (Fri)	• Deans Submit First Semester Final Teaching Load Report and Academic Staff Statistics to the Office of the Academic Staff Affairs. • Last date to drop courses regular/evening
Mar. 05 (Fri)	• Office of the Registrar Reports Phase 1 Enrolment Statistics & Classroom Utilization to the Offices of the President & AVP. • The Office of the Academic Staff Affairs Reports Phase 1 Academic Staff List to the Offices of the President & AVP.
Exam period for Phase 3	
Mar. 29 (Mon.) – Apr. 04 (Sun.)	Examination Period
Apr. 07 (Wed.)	Last Date for Submitting Grades to the College/School/ Institute Registrar Units
Apr 9 (Fri)/2021	Last Date for Reporting to the Office of the Registrar List of Phase 3 students